

Epidemiologist

Telephone Operator (4 positions)

QMS Coordinator (T)

QMS Coordinator

Financial Clerk

Program Management Assistant (MSM/TG Community Liaison)

Security Technician (T)

Security Technician

Computer Management Assistant (T)

Computer Management Assistant

FSN#2011/03

Epidemiologist

OPEN TO: All Interested Candidates

POSITION: Epidemiologist, FSN-12; FP-3

OPENING DATE: June 17, 2011

CLOSING DATE: June 30, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): FP-3
Ordinarily Resident (OR): FSN-12

The U.S. Embassy in Bangkok is seeking an individual for the position of Epidemiologist in its U.S. Centers for Disease Control and Prevention (CDC) Office, located at Soi Bamrasnaradura, Ministry of Public Health, Nonthaburi.

BASIC FUNCTION OF POSITION:

Improve capacity for regional disease surveillance activities and epidemiological investigations to improve detection and control of communicable diseases. These activities include training of medical doctors and veterinarians; establishing and maintaining scientific communication an electronic journal (OSIR); implementing projects to identify disease reservoirs, and transmission, and surveillance of communicable diseases; providing technical assistance on outbreaks; and managing programs.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) MD or Ph.D. degree in Biostatistics, Public Health, Epidemiology or Health Sciences; (2) Three years of experience in epidemiological, medical public health or managing and participating on communicable diseases surveillance activities; (3) Level IV (Fluent) speaking/reading/writing English and one other language in SEA; (4) needs to have a broad perspective and thorough knowledge of the principles and practices of epidemiologic and biomedical sciences, including research design concepts, basic statistical methods and procedures and familiarity with epidemiological aspects of communicable diseases; (5) Work experience and the ability to manage and analyze data using recognized software (e.g., EpiInfo, EpiData, Access, SAS, or SPSS).

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 30, 2011

.....

FSN#2011/68

Telephone Operator (4 positions)

OPEN TO: All Interested Candidates

POSITION: Telephone Operator, FSN-5; FP-9

OPENING DATE: June 14, 2011

CLOSING DATE: June 30, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): FP-9
Ordinarily Resident (OR): FSN-5

The U.S. Embassy in Bangkok is seeking an individual for the position of Telephone Operator in its Information Resources Management Office/Switchboard (IRM/SW), located at 120-122 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

The Telephone Switchboard Operations Center operates continuously, 24 hours a day, 365 days a year. The Telephone Operator's main concern is with the processing and handling of diplomatic, official, and emergency telecommunications. It is the responsibility of the Telephone Switchboard Operations Center's operators to provide administrative services as needed, and to serve as the primary point of contact for all internal/external embassy related business and emergencies.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor's Degree in Business Administration or Liberal Arts; (2) Two years' experience as a Telephone Switchboard Operator or related office experience; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must be able to provide high level of customer service in a high pressure environment.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 30, 2011

FSN#2011/69 (T)

QMS Coordinator

OPEN TO: All Interested Candidates

POSITION: QMS Coordinator, FSN-7; FP-7, Trainee

OPENING DATE: June 10, 2011

CLOSING DATE: June 23, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): US\$ 34,324 per annum (minimum starting salary)
(Position Grade: FP-7 to be confirmed by Washington)

Ordinarily Resident (OR): Thai Baht 480,033 per annum (minimum starting salary)
(Position Grade: FSN-7)

The U.S. Embassy in Bangkok is seeking an individual for the position of Quality Management System Coordinator at the Global Financial Service Center (GFSC) office, located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

The incumbent serves as Quality Management Specialist and Website Content Coordinator for office. The incumbent performs a variety of demanding and responsible functions in both areas. S/he maintains, monitor and ensures that all GFSC business processes and workflows operating in accordance with ISO requirements and other quality policies and procedures are followed to attain RM/GFS's mission, vision and policy statement.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) A bachelor's degree in Finance, Quality Management, Business administration, Information Technology, Customer Service/Relations or related fields; (2) Two years of experience progressively responsible in any of the following disciplines: Finance, Quality Management Systems, Customer Service related field; (3) Level 4 (Fluent) in speaking/reading/writing English and Thai; (4) Possess strong planning and organizational skills; (5) Must possess strong oral presentation and the ability to effectively communicate goals and results.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SALARY RANGE:

The minimum starting salary for a fully qualified applicant is as advertised above. Actual salary of the successful candidate will be based on various criteria including, but not limited to: educational qualification, work experience, prior salary history and job knowledge.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 23, 2011

.....

FSN#2011/69

QMS Coordinator

OPEN TO: All Interested Candidates

POSITION: QMS Coordinator, FSN-8; FP-6

OPENING DATE: June 10, 2011

CLOSING DATE: June 23, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): US\$ 38,394 per annum (minimum starting salary)
(Position Grade: FP-6 to be confirmed by Washington)

Ordinarily Resident (OR): Thai Baht 574,907 per annum (minimum starting salary)
(Position Grade: FSN-8)

The U.S. Embassy in Bangkok is seeking an individual for the position of Quality Management System Coordinator at the Global Financial Service Center (GFSC) office, located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

The incumbent serves as Quality Management Specialist and Website Content Coordinator for office. The incumbent performs a variety of demanding and responsible functions in both areas. S/he maintains, monitor and ensures that all GFSC business processes and workflows operating in accordance with ISO requirements and other quality policies and procedures are followed to attain RM/GFS's mission, vision and policy statement.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) A bachelor's degree in Finance, Quality Management, Business administration, Information Technology, Customer Service/Relations or related fields; (2) Three years of experience progressively responsible in any of the following disciplines: Finance, Quality Management Systems, Customer Service related field; (3) Level 4 (Fluent) in speaking/reading/writing English and Thai; (4) Possess strong planning and organizational skills; (5) Must possess strong oral presentation and the ability to effectively communicate goals and results.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SALARY RANGE:

The minimum starting salary for a fully qualified applicant is as advertised above. Actual salary of the successful candidate will be based on various criteria including, but not limited to: educational qualification, work experience, prior salary history and job knowledge.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 23, 2011

.....

Financial Clerk

OPEN TO: All Interested Candidates

POSITION: Financial Clerk, FSN-5; FP-9

OPENING DATE: June 17, 2011

CLOSING DATE: June 30, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): FP-9
Ordinarily Resident (OR): FSN-5

The U.S. Embassy in Bangkok is seeking an individual for the position of Financial Clerk in its Financial Management Center, located at 120-122 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Serves as one of a team of Financial Clerks in the Financial Management Center, examining petty cash vouchers and other claims for payment of goods and services. Vouchers include, but are not limited to all non-cash payments. Provides back-up to other Financial Clerks and other Voucher Examiners in the section. Reports directly to the Supervisory Voucher Examiner.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Completion of secondary school; (2) One year's experience in secretarial or general clerical works; (3) Level III (Good working knowledge) speaking/reading/writing English and Thai; (4) Good knowledge of the operation of computer data input, PC, and Microsoft Office Applications; (5) Ability to operate a typewriter, calculator, PC, and basic office automation and good computer and typing skills.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov

Fax: 02-205-4928

PLEASE ATTACH A COPY OF TRANSCRIPT

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 30, 2011

.....
FSN#2011/73

Program Management Assistant (MSM/TG Community Liaison)

OPEN TO: All Interested Candidates

POSITION: Program Management Assistant (MSM/TG Community Liaison), FSN-7; FP-7

OPENING DATE: June 17, 2011

CLOSING DATE: June 30, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): FP-7
Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Program Management Assistant (MSM/TG Community Liaison) in Behavioral Research Section, U.S. Centers for Disease Control and Prevention (CDC) Office, located at Soi Bamrasnaradura, Ministry of Public Health, Nonthaburi.

BASIC FUNCTION OF POSITION:

Perform as a liaison between the men who have sex with men and transgender community (MSM/TG) in Bangkok and the investigators of HPTN 067 (the ADAPT study) at the Silom Community Clinic. Duties also included organize and manage a Community Working Group (CWG) and act as the moderator of the CWG, discuss and advise on the conduct and subject of the ADAPT study, and evaluate the possible negative and positive impacts study on the community, the protection of community interests and of the human subjects participating in this research.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) Bachelor degree in science, communications or other social science fields; (2) Three years progressively responsible work in HIV/AIDS or public health program management; (3) Level IV (Fluent) speaking/reading/writing English and Thai; (4) Must have adequate knowledge (practice and theoretical) of the

development of strategies and social science focusing on community involvement of high-risk population, functioning as the MSM/TG liaison for the CDC programs.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

DO NOT ATTACH PHOTO

CLOSING DATE FOR THE POSITION: JUNE 30, 2011

.....

FSN#2011/74 (T)

Security Technician

OPEN TO: All Interested candidates

POSITION: Security Technician, FSN-5; FP-9

OPENING DATE: June 17, 2011

CLOSING DATE: June 30, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): FP-9
Ordinarily Resident (OR): FSN-5

The U.S. Embassy in Bangkok is seeking an individual for the position of Security Technician in its Engineering Service Center (ESC) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Provide the repair and/or maintenance as well as installation service of unclassified technical security equipment in various designated post under the East Asia and Pacific Region including Bangkok, Chiang Mai, Phnom Penh, Vientiane and Rangoon.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post “Additional Selection Criteria” at the beginning of the “Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees” or on the Bulletin Board in HR or on the Website.

(1) High Vocational Degree in Electronics/Electrical/Mechanical Engineering is required; (2) A minimum of four years prior experience working in major repairs and installation of electrical and heavy duty mechanical equipment, closed circuit television, alarm systems, public address and vehicle arrest systems is required; (3) Must be able to read, write, speak and comprehend English at Level III (good working knowledge); (4) Must be able to use the Computer Aided Design (CAD) software to create wiring diagrams and drawing the installed equipment; (5) Must be able to drive and possess a valid Thai’s driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF DRIVER LICENSE.

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 30, 2011

.....

FSN#2011/74

Security Technician

OPEN TO: All Interested candidates

POSITION: Security Technician, FSN-6; FP-8

OPENING DATE: June 17, 2011

CLOSING DATE: June 30, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Not Ordinarily Resident (NOR): FP-8
Ordinarily Resident (OR): FSN-6

The U.S. Embassy in Bangkok is seeking an individual for the position of Security Technician in its Engineering Service Center (ESC) office located at 95 Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Provide the repair and/or maintenance as well as installation service of unclassified technical security equipment in various designated post under the East Asia and Pacific Region including Bangkok, Chiang Mai, Phnom Penh, Vientiane and Rangoon.

QUALIFICATIONS REQUIRED:

NOTES: (1) All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item. (2) For AEFMs, EFMs and MOHs, please see Post "Additional Selection Criteria" at the beginning of the "Employment Opportunities for U.S. Citizen Eligible Family Members (AEFMs), Eligible Family Members (EFMs), Members of Household (MOHs) and Current Locally Employed (LE) Staff Employees" or on the Bulletin Board in HR or on the Website.

(1) High Vocational Degree in Electronics/Electrical/Mechanical Engineering is required; (2) A minimum of five years prior experience working in major repairs and installation of electrical and heavy duty mechanical equipment, closed circuit television, alarm systems, public address and vehicle arrest systems is required; (3) Must be able to read, write, speak and comprehend English at Level III (good working knowledge); (4) Must be able to use the Computer Aided Design (CAD) software to create wiring diagrams and drawing the installed equipment; (5) Must be able to drive and possess a valid Thai's driver license.

SELECTION PROCESS:

When equally qualified, U.S. citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

PLEASE ATTACH A COPY OF DRIVER LICENSE.

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 30, 2011

.....

FSN#2011/65 (T)

Computer Management Assistant

OPEN TO: All Interested Candidates (THAI Citizens)

POSITION: Computer Management Assistant, FSN-7

OPENING DATE: June 10, 2011

CLOSING DATE: June 23, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Ordinarily Resident (OR): FSN-7

The U.S. Embassy in Bangkok is seeking an individual for the position of Computer Management Assistant in the U.S. Agency for International Development/ Executive Office (EXO) located at Athenee Tower, Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Responsible for providing support services to the entire USAID/RDMA complex and client missions on the start-up, maintenance and the day-to-day operation of the all the connected central computer systems. S/he installs the new hardware/software for workstations and configures the LAN network as well as provides technological support and user assistance in the use of Microsoft applications, Internet and other PC application packages.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

(1) Bachelor's degree in Computer Science, Information Systems, Information Technology, Computer Engineering, Software Engineering, Electronics & Telecommunication System, Computer Networking and Internet System or Business Information System; (2) A minimum of three years progressively responsible professional experience in computer applications, design operation, system management, implementation and maintenance of Microsoft Windows Server/Client operating system and computer networking; (3) Level IV (Fluent) speaking/reading/writing in English and Thai; (4) Must have a thorough knowledge of computer equipment operations, audio-visual equipment, computer networking system, Window Operating systems, Microsoft Exchange Server, MS Office Suite, Website administration, backup software, (5) Familiar with TCP/IP, Cisco products, Switches management, telephone systems and IT security (6) Must possess good analytical and interpersonal skills.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand

E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 23, 2011

FSN#2011/65

Computer Management Assistant

OPEN TO: All Interested Candidates (THAI Citizens)

POSITION: Computer Management Assistant, FSN-8

OPENING DATE: June 10, 2011

CLOSING DATE: June 23, 2011

WORK HOURS: Full-time; 40 hrs/week

SALARY: Ordinarily Resident (OR): FSN-8

The U.S. Embassy in Bangkok is seeking an individual for the position of Computer Management Assistant in the U.S. Agency for International Development/ Executive Office (EXO) located at Athenee Tower, Wireless Road, Bangkok.

BASIC FUNCTION OF POSITION:

Responsible for providing support services to the entire USAID/RDMA complex and client missions on the start-up, maintenance and the day-to-day operation of the all the connected central computer systems. S/he installs the new hardware/software for workstations and configures the LAN network as well as provides technological support and user assistance in the use of Microsoft applications, Internet and other PC application packages.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

(1) Bachelor's degree in Computer Science, Information Systems, Information Technology, Computer Engineering, Software Engineering, Electronics & Telecommunication System, Computer Networking and Internet System or Business Information System; (2) A minimum of four years progressively responsible professional experience in computer applications, design operation, system management, implementation and maintenance of Microsoft Windows Server/Client operating system and computer networking; (3) Level IV (Fluent) speaking/reading/writing in English and Thai; (4) Must have a thorough knowledge of computer equipment operations, audio-visual equipment, computer networking system, Window Operating systems, Microsoft Exchange Server, MS Office Suite, Website administration, backup software, (5) Familiar with

TCP/IP, Cisco products, Switches management, telephone systems and IT security. **(6)** Must possess good analytical and interpersonal skills.

SUBMIT APPLICATION TO:

Regional Human Resources Office
Attention: Recruitment
American Embassy, 120-122 Wireless Road, Bangkok 10330, Thailand
E-mail: bkkrecruitment@state.gov
Fax: 02-205-4928

****PLEASE DO NOT ATTACH PHOTO, IF YOUR PHOTO IS ATTACHED, YOUR APPLICATION WILL NOT BE CONSIDERED****

CLOSING DATE FOR THE POSITION: JUNE 23, 2011

.....